

Florence Gardens Mobile Home Association
Regular Meeting of the Board of Directors
11 March 2020

President Lee call the regular meeting of the FGMHA Board of Directors to order at 10:00 a.m. in the main hall of the clubhouse. In attendance were the following directors: Cherylle Arends, Sharon Lee, William Rimmer, Nick Treinen, Chris Vannice, and Emily Webster. The quorum requirement was met. Present also were Yasmin Rodriguez (Association Manager) , Bobbie Hobart (Administrative Assistant, and approximately twenty-five members.

The president invited everyone to join in saying the *Pledge of Allegiance*.

President Lee offered the opportunity for any consent agenda item to be removed for a separate vote, but no such request was made.

Motion: I move we approve the consent agenda. The motion was made by Director Arends and seconded by Director Rimmer. (The consent agenda consisted of approval of the 21 February board meeting minutes and the appointment of five members to specific committee; the appointments are on file.) By affirmative voice vote, the motion carried.

Discussion of clubhouse reservation forms and pricing.

- The use fees and cleaning/damage deposits had been established in 1996. With the creation of new forms and the implementation of charging for room reservations, the members had requested a review of the pricing for those cases in which the reservation is made by a member.
- The Documents Committee had recommendations for changes on forms 19c and 19a.
- After a great deal of discussion, it was apparent that more clarification will need to be made in the categories for which the public may attend. The Documents Committee was asked to review further and return with new recommendations on those areas identified as not clear.
- Motion: I move that we accept the recommended fee changes in the first two categories of Event Type on Form No. 1-19c: 1) Open to all Association members and their guests; and 2) Private Events sponsored by Association members with attendance limited to guests. The motion was made by Director Rimmer and seconded by Director Vannice. By voice vote, the motion carried.
- Form 19a changes to allow identification of the specific room to be used and to recognize 'committees' and 'crafts' in the table of event types were the updates.
- Motion: I move we accept the changes to form 19a as presented. The motion was made by Director Rimmer and seconded by Director Arends. By affirmative voice vote, the motion carried.

Discussion of Capital Expenditure Survey.

President Lee reported that just over one hundred fifty online surveys had been completed on the capital expenditure questions in Survey-Monkey; the member-opinion questionnaire (recommended by the Strategic Planning Committee) will close on 20 March 2020, and analysis of the answers will be available.

Discussion of Volunteer Recognition Committee.

No ad hoc committee for volunteer recognition was established; whether a program to do that, as suggested in the Strategic Plan, should be part of the responsibilities of the Activities Committee or a separate committee which reports to Activities was not settled. The president stated that more thought will be given to the best way to honor the association's volunteers.

Discussion of Kitchen Study/Remodel Committee.

Director Treinen, working with the manager and the kitchen coordinator, will serve as a committee to continue research about what must be done to upgrade the kitchen for code compliance and efficiency while weighing cost to actual usage. A second proposal is being sought.

Discussion of Social Club development feasibility.

Director Rimmer and Arends offered to collect information about creating a social club [501(c)(7)] to handle the activities held in the common area of Florence Gardens.

Discussion of lapidary room electrical.

- The manager reported that the Town of Florence building inspector will be stopping by to look at the electrical circuits for the saws in the lapidary room.
- Motion: I move HOAMCO offer for sale the 14” slab saw for a minimum bid of \$250. The motion was made by Director Rimmer and seconded by Director Arends. After some discussion, by voice vote, the motion carried.

Ad hoc committee reports

- IT Committee: Director Rimmer presented a summary of the committee meeting held on 24 February. The written report is made part of this record.
- Sound System Committee: Director Treinen acknowledged that, since the committee members were just appointed, they would soon have their first meeting and that the manager has gotten information about more sound system suppliers who might be able to provide proposals or advice.
- Exercise Equipment Committee: The manager reported that the recumbent bike and the elliptical trainer had been delivered on 9 March; further, the former medical equipment room has been transformed into the weight training room with a maximum occupancy of two people. It was suggested that a sign be posted to keep the exercise area door open when someone is in there.

President Lee announced that she and Director Vannice would be attending a ‘Five Parks’ meeting at noon to hear about plans for a dog park to be located on a Town-owned parcel west of the annex. A report will be made at the next regular meeting about what is learned.

During Member Comments, two residents gave announcements. Additionally, Treasurer Rimmer provided a summary of the 24 February Finance Committee meeting and asked the board to consider, for the next meeting, a ratification of certain changes made in the budget/financial reports (depreciation and bingo) done by HOAMCO. The director’s notes from the Finance Committee meeting are part of this record.

President Lee adjourned the regular board meeting at 11:40 a.m.


FGMHA Board Secretary:

Approved: 5/27/2020