

Florence Gardens Mobile Home Association
Regular Meeting of the Board of Directors
26 May 2021 at 10:00 a.m. in the FGMHA Clubhouse

President Lee called to order the regular board meeting on 26 May 2021 at 10:00 am via Zoom. Board members present - Sharon Lee, Nick Treinen, via Zoom, Bill Rimmer, Chris Vannice, via Zoom, Claudia Keller via Zoom, and Ann Schlicht were present. Cherylle Arends, not present. Yasmin Rodriguez, Association Manager, Kathy Dunkel, Administrative Assistant and Lindsea McKinley, Administrative Assistant also attended the meeting.

Pledge of Allegiance

Consent Agenda

Bill Rimmer asked for the 28 April 2021, meeting minutes to be revised of the correct spelling of Lindsea McKinley as those present for the meeting.

- I move that the board accepts the April 28, 2021 meeting minutes as amended as long as we correct the spelling of Lindsea's name in the first paragraph.

Bill Rimmer made the motion; Ann Schlicht seconded the motion, by a unanimous vote of the Board, motion passed.

President's Report – Sharon Lee

- No report given

Association Manager's Report- Yasmin Rodriguez

Discussion of Compliance Summary Report

Discussion of Operational Changes/Concerns

- Hired back a Maintenance Assistant, Alvin John.
- Jessica Mosqueda is no longer with us, she resigned.
- HOAMCO is now fully staffed.

Discussion of Maintenance

- Reader Board has shipped, the trailer is ready.
- Pickle ball table.
- Placement of the Defibrillator.

Discussion of HOPA

- We need 34 more HOPA forms turned in to maintain the 55+ Community status.

Committee Reports

- Veteran's Wall AD-Hoc Committee – Kathy Dunkel gave an update.

Unfinished Business

Reader Board – Yasmin Rodriguez gave an update that the Reader Board has shipped.

New Business

Discussion/Action on Gen Admin No. 1.18 Board Policy for Safeguarding and Updating Governing Documents.

Judy Parsons discussed the changes to the old policy and noted revisions.

- I move that we accept revisions for 1.18 Board Policy for Safeguarding and Updating Governing Documents.

Chris Vannice made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.

Discussion/Action on Gen Admin No. 1.5 Board Policy for the Adoption of Rules, Regulations, Guidelines, Policies or Procedures.

Judy Parsons discussed the changes to the old policy and noted revisions.

- I move to accept the revisions for General Administration policy 1.5 Board Policy for the adoption of Rules, Regulations, Guidelines, Policies and Procedures.

Chris Vannice made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.

Discussion/Action on Gen Admin No. 1.9 Board Policy on Contacting the Association's Attorney.

Judy Parsons discussed the changes to the old policy and noted revisions, also explaining that the change was a result of recommended policy updates at the March 24, 2021 Board Meeting.

- I move that the Board accept the revisions for General Admissions of 1.9 Board Policy of Contacting the Association's Attorney.

Chris Vannice made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.

Discussion/Action on No Smoking Resolution

Sharon Lee discussed the reason for the review of the smoking policy in the common areas.

- I move we adopt a smoking policy resolution of use in common areas.

Bill Rimmer made the motion; Chris Vannice seconded the motion, by a unanimous vote of the Board, motion passed.

- I move that the Board accept that Documents Committee to revise the regulations to be consistent with the rules in the common areas.

Chris Vannice made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.

Discussion/Action on the 20" Saw Blade.

Sharon Lee led a discussion, about the saw blade worth and how much the Association might be able to get for the blade to put it up for sale.

- I move that the Board table the sale of the 20" saw until next month so we can research and further look into details before the selling of the blade.

Bill Rimmer made the motion; Chris Vannice seconded the motion, by a unanimous vote of the Board, motion passed.

New Business

Discussion/Action on the Defibrillator.

Yasmin Rodriguez discussed the cost, training, and possible locations for the Defibrillator.

- I move that the Board purchase a Defibrillator for the annex and a case for the clubhouse defibrillator to be placed outside for access of everyone at the purchase price of \$1,480.99

Bill Rimmer made the motion; Chris Vannice seconded the motion, by a unanimous vote of the Board, motion passed.

Discussion/Action on the Pickle ball

Discussion of the condition of the table and chairs, and the need for replacement.

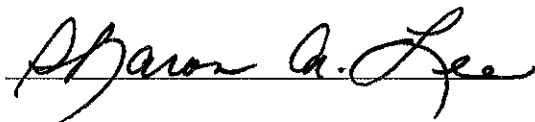
- I move that the Board approves the purchase of a table and chairs at the discretion of David's choosing not to exceed \$1,000 to be paid for out of the reserves.

Bill Rimmer made the motion; Claudia Keller seconded the motion, four aye's, two nay's. Claudia Keller – aye, Bill Rimmer – aye, Sharon Lee – aye, Ann Schlicht – aye, Nick Treinen – nay, Chris Vannice – nay.

Member comments

With no further business before the board at the regular board meeting, Bill Rimmer made a motion to adjourn, Ann Schlicht seconded the motion, by a unanimous vote of the board, motion carried. Sharon Lee adjourned the meeting at 12:37 pm.

Prepared by Administrative Assistant Kathy Dunkel

A handwritten signature in cursive script that reads "Sharon A. Lee". The signature is written in black ink and is positioned above a horizontal line.