

Florence Gardens Mobile Home Association  
**Regular Meeting of the Board of Directors**  
**28 April 2021 at 10:00 a.m. in the FGMHA Clubhouse**

President Lee called to order the regular board meeting on 28 April 2021 at 10:00 am via Zoom. Board members present - Sharon Lee, Nick Treinen, Bill Rimmer, Chris Vannice, via Zoom, Claudia Keller via Zoom, Cherylle Arends, and Ann Schlicht were present. Yasmin Rodriguez, Association Manager, Kathy Dunkel, Administrative Assistant and Lindsea McKinley, Administrative Assistant also attended the meeting.

**Pledge of Allegiance**

**Consent Agenda**

Sharon Lee asked for the March 24, 2021 meeting minutes to be removed from the consent agenda and discussed changes.

- I move that the board accepts the March 24, 2021 meeting minutes as amended.

**Cherylle Arends made the motion; Claudia Keller seconded the motion, by a unanimous vote of the Board, motion passed.**

April 14, 2021 & Appointments of Activities Committee members (Mary Ann Keaveney & Ron Hylland) & Garden AD-Hoc Committee members (Vonda Dunaway & Judith Johnston)

- I move that the board approves the consent agenda.

**Cherylle Arends made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.**

**President's Report – Sharon Lee**

- Discussed the role of HOAMCO and the Board.
- Sound system installation is completed.

**Association Manager's Report- Yasmin Rodriguez**

**Discussion of Collections**

**Discussion of Compliance Summary Report**

**Discussion of Operational Changes/Concerns**

- Hired a new administrative assistant, Lindsea McKinley

**Discussion of Maintenance**

- Placement of Defibrillator

**Discussion of RV Storage Update**

**Discussion of Tickler List/Other Assignments for Upcoming**

**Committee Reports**

- Strategic Plan Committee – Cherylle Arends gave a quarterly report.
- Garden AD-Hoc Committee – Cherylle Arends gave an update.
- Veteran's Wall AD-Hoc Committee – Kathy Dunkel gave an update.

## Unfinished Business

**Reader Board** – Yasmin Rodriguez gave an update.

## New Business

### **Discussion/Action on Appointment of History Committee Liaison**

- I move that Cherylle Arends is the liaison of the History Committee.

**Ann Schlicht made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.**

### **Discussion/Action on Appointment of Architectural Committee Co-Chair**

- I move that Ann Schlicht be co-chair of the Architectural Committee.

**Chris Vannice made the motion; Cherylle Arends seconded the motion, by a unanimous vote of the Board, motion passed.**

### **Discussion/Action on Impact Fee**

Sharon Lee discussed impact fee and who would be charged.

- I move that the Board tables the decision on impact fee until issues are discussed and a written motion is brought before the Board.

**Bill Rimmer made the motion; Cherylle Arends seconded the motion, by a unanimous vote of the Board, motion passed.**

### **Discussion/Action on Rock Club Proposal**

- I move that the Board accept the purchase of the 24 inch saw as identified by Lew Dawley to be paid out of reserve account and not exceed \$3500.

**Bill Rimmer made the motion; Cherylle Arends seconded the motion, by a unanimous vote of the Board, motion passed.**

- I move that the Board say yes to all questions from Gary Ellsworth on 04/08/2021 with oversight from David, maintenance, HOAMCO employee.

**Bill Rimmer made the motion; Cherylle Arends seconded the motion, by a unanimous vote of the Board, motion passed.**

### **Discussion/Action on Documents Committee Presentation**

- I move that the Board approve Policy 1.2 as presented by the documents committee.

**Nick Treinen made the motion; Bill Rimmer seconded the motion, by a unanimous vote of the Board, motion passed.**

Policy 1.4 – Policy for Storage Yard was discussed.

- I move that the Board ask documents committee to develop a policy for Veteran's Wall pertaining to major questions anyone might ask.

**Nick Treinen made the motion; Claudia Keller seconded the motion, by a unanimous vote of the Board, motion passed.**

## Cintas

- I move that the Board approve the Cintas proposal not to exceed \$2000.

**Bill Rimmer made the motion; Cherylle Arends seconded the motion. Cherylle Arends withdrew her second. Bill Rimmer withdrew his motion.**

- I move that the Board approve the Cintas proposal not to exceed \$2000 to be paid out of reserve account.

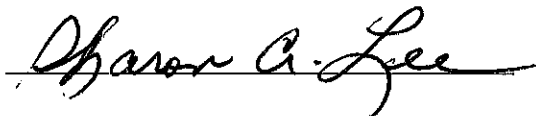
**Bill Rimmer made the motion; Cherylle Arends seconded the motion, by a unanimous vote of the Board, motion passed.**

**Sharon Lee excused herself at 12:32 pm and turned the meeting over to Vice President Nick Treinen.**

#### **Member comments**

**With no further business before the board at the regular board meeting, Bill Rimmer made a motion to adjourn, Ann Schlicht seconded the motion, by a unanimous vote of the board, motion carried. Vice President Treinen adjourned the meeting at 12:37 pm.**

Prepared by Administrative Assistant Kathy Dunkel

A handwritten signature in black ink that reads "Sharon A. Lee". The signature is written in a cursive style and is positioned above a horizontal line.